

JOB DESIGNATION: Head of Special Projects
DEPARTMENT: Special Projects (SP)
DIVISION/PILLAR: Research, Innovation & Ecosystem Development (RIED)
REPORTING TO: Chief Research & Innovation Officer (CRIO)
JOB DESCRIPTION
A. STRATEGIC MANDATE OF SPECIAL PROJECTS • Lead the Special Projects Department as MARii's strategic delivery unit for high-impact, Management mandated initiatives spanning institutional transformation, governance enhancement, ecosystem development and national mobility programmes, ensuring delivery against approved objectives, timelines and governance requirements. • Serve as a strategic advisor to the CRIO, CEO, Management Committee and Board, providing independent assessments and recommendations on complex governance, commercial, contractual and stakeholder matters affecting MARii's long term interests. • Establish and lead the governance framework for Special Projects i.e. decision-making structures, escalation mechanisms and reporting lines — ensuring alignment with Board directives, risk management requirements and regulatory obligations, and driving governance reviews that strengthen organisational effectiveness. • Mobilise expertise and resources across MARii and coordinate with external stakeholders and appointed service providers to ensure effective delivery, maintaining an up to date network of key stakeholders and subject matter experts to support engagement and collaboration. • Represent MARii in engagements, negotiations and strategic discussions with ministries, regulators, industry associations, investors and international stakeholders, building executive level relationships that advance MARii's objectives and influence policy direction. • Develop and execute commercialisation, revenue generation and strategic funding strategies for Special Projects initiatives, leading negotiations for collaborations, partnerships and funding arrangements that maximise value creation. • Lead multidisciplinary project teams including personnel from across MARii and external consultants — providing strategic direction, coaching and oversight to project leads and subject matter experts. • Lead the conceptualisation and establishment of strategic national initiatives,

platforms and institutional collaborations that advance national policy objectives in mobility, technology, robotics, IoT and industrial development.

- Lead the preparation of strategic proposals, governance papers and Management and Board reporting for Special Projects initiatives.

B. SPECIFIC PROJECT PORTFOLIOS

- Assume overall accountability for the delivery, outcomes and value realisation of assigned Special Projects portfolios, ensuring alignment with national priorities, organisational objectives and approved mandates.
- Drive cross stakeholder alignment and structured monitoring of deliverables, milestones, risks and dependencies, resolving strategic, commercial, financial, governance and technical issues as they arise.
- Lead recovery, restructuring, commercialisation and closure activities on complex or high risk projects, exercising delegated executive authority to safeguard MARii's interests and protect against significant financial, reputational, legal or governance exposure.
- Evaluate portfolio performance and provide Management with timely insights, escalation and strategic interventions to address emerging risks and sustain delivery continuity.

C. CONTINUING MANDATE

- Carry out other strategic, governance, institutional, ecosystem or cross functional assignments — as directed by Management from time to time.

COMPETENCIES

Minimum Qualifications :

- Bachelor's Degree in Business Administration, Management, Economics, Engineering, Information Technology, or related field that is recognised by the Government or institutions of higher education, or an equivalent recognised qualification.
- A Master's Degree and/or relevant professional qualification in Project Management, Business Administration, or related fields will be an added advantage.

Minimum Work Experience (Years):

- Minimum 12 years of relevant professional experience, including at least five (5) years in a senior management, programme leadership, strategic planning, governance, legal, transformation or institutional development role.

Preferred Work Background (if any) :

- Relevant experience in the automotive industry, Government-Linked Companies (GLCs), Government-Linked Investment Companies (GLICs), statutory bodies, ministries, industry development organisations, transformation offices, programme management offices (PMO), corporate strategy functions, governance and compliance units, legal and regulatory functions, or technology and digital transformation initiatives.
- Demonstrated track record leading complex, high-impact, multi-stakeholder projects including developing, piloting and scaling new programmes, products or services involving government agencies, regulators, industry partners or Board-level governance matters.
- Proven ability to identify strategic opportunities and develop partnerships, funding opportunities, grants and/or new revenue streams to support organisational sustainability and growth.
- Strong knowledge and understanding of project governance, risk management, KPI monitoring, financial management and management reporting.
- Good understanding of the Malaysia automotive and mobility ecosystem, emerging technologies and industry trends.
- Strong strategic thinking, analytical, problem-solving capabilities, with demonstrated ability to influence, negotiate, and communicate effectively with stakeholders at various levels.
- Experience in establishing or managing professional associations, industry networks, ecosystem platforms or similar initiatives will be an added advantage.